

PREVENTIVE MEDICINE HOME-BASED BUSINESS INFORMATION

SUBJECT: Guidance on Preventive Medicine's Inspections of Home-Based Businesses

Purpose of Preventive Medicine Home-Based Business Inspections

The purpose of Preventive Medicine home-based business (HBB) inspections is to provide garrison leadership and the appointed oversight authority of HBBs reassurance that specific types of HBBs are operating in a safe and sanitary manner.

Types of HBBs Requiring Inspections

Listed below are categories of HBBs that would normally require an on-site inspection from Preventive Medicine.

- Food Production
- Barbers
- Beauty/Cosmetics (Skin Treatment, Braids, Spray Tanning, Tattoos, etc.)
- Massages

Inspection Requirements

The primary concern of Preventive Medicine is always the health and safety of customers and HBB applicants. Anything deemed an imminent risk to health and safety will be noted and corrections recommended and applied. In rare situations when corrections to an imminent risk cannot be applied immediately, HBB approval will be withheld until a solution is determined. Listed below are topics HBB applicants should be able to comprehensively describe, demonstrate, and/or provide details about during inspections:

Food Production:

- Food Handlers Course Card within 1 Year
(<https://rhce.amedd.army.mil/Bavaria/DPM/fhcc.cfm>)
- Procedures Regarding
 - Food Storage (both raw ingredients and finished food products prior to distribution)
 - Food Preparation/Cooking
 - Equipment and Kitchen Cleaning/Sanitizing
- General Personal and Kitchen Cleanliness
- Cleaning Products Utilized

Barbers, Beauty/Cosmetics, Massage Services:

- Licensing Requirements (Barber, Cosmetology, Nail Technician, Esthetician, Spray Tanning, Massage Therapist, etc.)
- Description of Services Offer
- General Personal and Work Station Cleanliness
- Cleaning, Sanitizing, and Disinfection Procedures
- Cleaning Products Utilized

More detailed information can be found in the publicly available regulations TB MED 530 Tri-Service Food Code (for food production) and TB MED 531 Facility Sanitation Controls and Inspections (for other services). HBBs are not inspected on all these strict criteria; however, these regulations discuss requirements for commercial equivalent services and can serve as useful guidance.

How to Coordinate a Preventive Medicine Inspection

In order to coordinate a Preventive Medicine inspection if one is required, HBB applicants should send an email to usarmy.bavaria.medcom-bhc.mbx.environmental-health@mail.mil with the below information:

- Name of HBB Point of Contact (POC)
- The Preferred Means of Contact and Contact Information of POC (Phone or Email)
- Address of HBB
- Brief HBB Service Description (e.g. Nails, Cupcakes, Haircuts, etc.)

Preventive Medicine personnel must prioritize normal workload over HBB inspections; however, our goal is to conduct inspections within two weeks of initial contact. If in two weeks we have not contacted you, please send a follow-up email to the above email or contact your Army Community Service HBB POC. Following a successful inspection, the on-site Preventive Medicine personnel will approve your HBB application form and your COVID-19 Risk Mitigation Plan (as applicable). Turn both documents in to the HBB section at Army Community Service.