

**ADMISTRATIVE & OPERATIONAL PROCEDURES FOR CONDUCTING
US FORCES EUROPE ARMY TEN MILER QUALIFIER RACE
USAG BAVARIA**

(as of 1 February 2017)

1. REFERENCES:

- a. AR 215-1, 24 September 2010, Non-appropriated Fund Instrumentalities and, Morale, Welfare and Recreation Activities.
- b. Army in Europe (AE) Regulation 215-1-8, Conducting Europe Region Sports and League Championships, dated 6 June 2012.
- c. DA PAM 385-10, 23 May 08, Army Safety Program

2. WHAT:

2017 US Forces Europe Army Ten Miler Qualifier Race

3. WHEN:

24 June 2017

4. WHERE:

USAG Bavaria (Grafenwoehr)

5. ENTERIES:

Each Garrison is authorized an unlimited number of individual competitors and teams.

6. CATEGORIES:

- a. Men, Women (Military and Civilian), Individual and Men's and Women's Team Competition.

7. DIVISIONS:

- a. MEN and WOMEN CATEGORIES
- b. U. S. Military & Civilian (18-24 years of age)
- c. U. S. Military & Civilian (25-29 years of age)
- d. U. S. Military & Civilian (30-34 years of age)
- e. U. S. Military & Civilian (35-39 years of age)
- f. U. S. Military & Civilian (40-44 years of age)
- g. U. S. Military & Civilian (45-49 years of age)
- h. U. S. Military & Civilian (50-54 years of age)
- i. U. S. Military & Civilian (55-59 years of age)
- j. U. S. Military & Civilian (60-64 years of age)
- k. U. S. Military & Civilian (65-69 years of age)
- l. U.S. Military & Civilian (70-74 years of age)
- m. U. S. Military & Civilian (75 and over)
- n. Wounded Warriors

8. AGE CUT OFF DATE:

June 24, 2017

9. GARRISON TEAMS:

- a. Each Garrison/Base may enter men's and/or women's team(s) into the race. A mixed team of men and women may participate, but they will be scored under the men's category. The garrison/base must submit a team roster, complete with pertinent information (name, rank and last four of SSN) signed by the Garrison/Base Sports Director.

NOTE: Minimum of four (4) to a maximum of six (6) personnel allowed to compete as a team. Garrisons are authorized an unlimited teams. The top four finishing times will be used for final team results.

- b. A copy of the Team Roster must be submitted to IMCOM-Europe Sports Office 4 days prior to the competition **20 June 2017**. Send to james.p.mattingly4.naf@mail.mil and sarah.a.galon.naf@mail.mil. Rosters must also be submitted to the USAG Bavaria Community Recreation Division NLT 20 June 2017, serge.kearse.naf@mail.mil
 - c. Team Captain's must provide an original, hard copy AE Form 215-1-8A R (Official Team Roster) to the Event Director and/or Host Site Coordinator at the Mandatory Runner's Meeting. **Any changes or alterations to the original roster must be re-submitted to the Event Director and/or Host Site Coordinator at the host site location NLT 0745, 24 June 2017.**
 - d. Rosters must be signed by the proper approving authority and verified by the Garrison/Base Sports Director.
 - e. Failure to provide this roster will result in the offending team being ineligible to participate as a team until one is produced.
- 10. ELIGIBILITY:**
- a. **US ID Card Holders Only.** Competitors must consist of Active DoD Civilians and Family Members 18 years and older and out of high school. ID card check verification will be conducted before the start of the race. All competitors will receive an event T-shirt.
 - b. U.S. Air Force, Navy or Marines whose duty station is within the Garrison they represent and who are not participating in their respective forces organized program are authorized to participate and members of NATO Forces assigned to U. S. Army units in the Europe Region.
 - c. Team member participants must be assigned or attached for permanent duty on official orders to the Garrison/Base they represent.
- 11. PROTEST:**
Protests regarding player eligibility will be addressed immediately on site with supporting documentation to the Army-Europe Sports Office and the Tournament Director/Host Site Coordinator Head to Head.
- 12. REGISTRATION:**
- a. Pre Registration: Starts 3 May 2017. Pre Register at www.grafenwoehr.armymwr.com
 - b. On-Site Registration: 24 June 2017, 0600-0730 at USAG Bavaria Physical Fitness Center, Building # 170.
 - c. If unable to access the website, please complete registration and fax entry form to DSN Fax 475-6519 or CIV Fax 09641-83-6519.
 - d. *Note: Teams are required to pre-register.*
- 13. RUNNERS MEETING:**
24 June 2017, 0730 hours. A mandatory meeting for all runners' will be conducted at the USAG Bavaria Physical Fitness Center, Building #170. Administrative procedures, course layout and water points will be discussed
- 14. OPENING CERMONIES:**
24 June 2017, 0755 hours at USAG Bavaria Physical Fitness Center, Building #170.
- 15. START TIME:**
0800
- 16. CONUS QUALIFIER MANDATORY MTG:**
The top six male and female active duty Army qualifiers will be identified at the finish line. A mandatory meeting for the OCONUS 10 Miler Team qualifiers and alternates will be held at approximately 1100 hours (concluding the award ceremony) at the USAG Bavaria Physical Fitness Center. Preliminary plans for the Army 10 Miler to be held in Washington

DC on 8 October 2017 will be discussed. Qualifiers must meet minimum qualifying times, for men that is 69:59 and for women it is 89:59. Runners failing to meet those times will not be afforded an opportunity to represent the commands at the Army 10 miler.

17. AWARDS CEREMONY:

24 June 2017, 1030 at Garrison Physical Fitness Center

18. AWARDS:

- a. Individual 1st thru 3rd place awards will be presented in all men's and women's age categories, military and civilian.
- b. Team 1st thru 3rd place men's and women's teams will receive a team award and up to six (6) individual awards from the team category.
- c. Overall Male & Female: First place awards will be presented to the top male and female finisher.

19. TRANSPORTATION:

The sponsoring Garrison is responsible for providing transportation to and from the competition site for participants.

20. FREEBILLETING:

Troop billets will be available on a first come, first served basis. Contact the USAG Bavaria Recreation Division (POC Charles M. Bradfish, 475-9024).

21. PAID BILLETING:

Contact the Billeting Office at Main Post Grafenwoehr # 475-1700 or Rose Barracks # 476-1700.

22. DUTY STATUS:

It is strongly recommended that participants be placed in an official travel status i.e. TDY, Permissive TDY, or Pass for the duration of their travel and competition when traveling and participating at these competitions. (This assists the participant and their immediate Command should an unforeseen incident occur during that timeframe.)

23. HOST SITE RESPONSIBILITY:

The competition results must be submitted to the IMCOM- Europe Sports Office within three days following the conclusion of the event. As a minimum, All Winners (including Overall Winners) must be identified by their name, age, and respective Garrison/Base, placement and military or civilian category. (Not just 1st place winners...).

24. MEDICAL SUPPORT:

It is mandatory that the host site of these competitions provide onsite medical support to assist in care, treatment and evacuation of any injured/sick participants and/or spectators

25. EVENT DIRECTOR :

Jim Mattingly. IMCOM-Europe Sports & Fitness, Aquatics Director, DSN: 544-9517, james.p.mattingly4.naf@mail.mil

26. HOST SITE COORDINATOR:

Serge Kearse, Chief, Sports & Fitness USAG Bavaria, DSN: 475-8207; serge.kearse.naf@mail.mil

27. COMMANDER'S CUP:

This championship is within the program established by the Chief of Staff, Army and garrison winners and participants in it will be awarded Commander's Cup points based on their respective finish.

28. PHOTO RELEASE:

- a. By participating in this tournament participants grant permission to IMCOM Europe Family and MWR Programs to use my photo to promote Army-operated Family and MWR Programs. Participants agree that IMCOM Europe Family and MWR Programs

may use these photographs in both civilian and military publications, or use in promotional and educational materials as follows: printed brochures, flyers, posters, electronic publications, presentations, or websites. Participants hereby waive the right to sue and/or lodge a complaint in any forum over the use of my photo. Participants also waive the right to receive any compensation for the use of the photographs. All negatives, positives, prints, digital reproductions and videotape shall be the property of IMCOM Europe Family and MWR Programs.

- b.** Photos will be posted to the IMCOM Europe G9 Family and MWR Flickr Website:
<http://www.flickr.com/photos/europefmwr/>

//original signed//
Jim Mattingly
Sports Director
IMCOM-Europe