



DEPARTMENT OF THE ARMY  
UNITED STATES ARMY INSTALLATION MANAGEMENT COMMAND  
EUROPE  
UNIT 23103  
APO AE 09136-3103

AMIM-EUR-ZA

3 January 2022

MEMORANDUM FOR IMCOM-Europe Garrison Commanders

SUBJECT: IMCOM-Europe Policy Letter #9, Facility Support to Private Organizations

1. Private Organizations (PO) approved to operate on our garrisons provide Soldiers, Civilians, and Family members the opportunity to participate in civic, social, and sporting activities comparable to those they enjoy back home. The ability to engage in these POs directly supports Soldier and Family readiness by providing an outlet to fulfill interests, hobbies, and other pursuits that reduce the hardship of an overseas assignment. For this reason, garrisons should provide logistic support to these organizations as much as possible, consistent with DoD and Army authority.
2. Logistic support will normally include some form of facility support to allow the PO to hold meetings and approved events. For many POs, facility support requirements will be minimal, such as a room to meet for short periods one or two times a week. Some POs due to their size and purpose, may seek larger or dedicated facilities to store equipment and/or supplies. Although garrisons should generally treat all approved POs equitably, federal law and DoD policy allow garrisons to afford some POs extended facility support. Garrisons may not charge rent for real property used by POs but utility accounts may be reimbursed as an exception to the general legal prohibition on augmentation of an appropriated fund account.
3. IMCOM-Europe garrisons will serve the military community's interest in robust POs through a three-tiered approach to facility support.
  - a. Tier I consists of those POs or PO operations that federal law directs or encourages the DoD and military services to provide non-reimbursable logistical facility support. For Tier I POs, facility support will be provided on a non-reimbursable basis.
  - b. Tier II are those POs for which discretionary non-reimbursable support is authorized but not required by federal statute and such support is further authorized by the DoD Joint Ethics Regulation.
  - c. Tier III are those POs which are not authorized non-reimbursable support by statute. Facility support provided to these POs will be on a reimbursable basis unless and until an exception to current DoD policy is approved at the appropriate level.

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4. This tiered approach will also be used to provide other forms of logistic support to POs, such as use of government transportation assets, potable water and water buffalos, or loaned government equipment.

5. The enclosure to this policy memorandum is a list of current approved POs identified at each IMCOM-Europe Garrison. The spreadsheet includes a fourth tier which lists POs that are not provided facility support or are not covered by this policy.

6. Tier I. Only two categories of POs are eligible for mandatory non-reimbursable facility logistic support.

a. American Red Cross (ARC). When ARC performs emergency communication and health support for U.S. Forces personnel, the garrison will provide a facility for that ARC operation at no cost to the PO. To the extent the ARC performs its other support services in that same space, the garrison will not seek reimbursement.

b. Representatives of the American Legion, Disabled American Veterans, United Spanish War Veterans, and Veterans of Foreign Wars who are certified by the Secretary of Veterans Affairs to assist Veterans will be provided non-reimbursable facility support to perform those services. This required support does not include facilities for Veterans of Foreign Wars or American Legion Posts or Lodges unless those facilities are used predominately by a representative of that organization to perform the function described above. Lodges and Posts that are mostly used for meetings and recreation by members and guests are not eligible for non-reimbursable facility support under current DoD policy.

7. Tier II – Discretionary Non-Reimbursable Support.

a. The following POs are eligible for non-reimbursable facility support in accordance with U.S. law and DoD policy:

(1) Scouting organizations: Boy Scouts, Girl Scouts, and Cub Scouts.

(2) Other youth organizations: 4-H, Boys and Girls Clubs of America, YMCA, YWCA, Campfire Girls, and Campfire Boys.

(3) Civil Air Patrol.

(4) United States Olympic Committee and the Special Olympics.

(5) United Service Organizations (USO).

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b. Garrisons will normally provide non-reimbursable facility support to POs in this tier. Treating POs in this tier in this manner acknowledges the significant support role these organizations play in the readiness of our communities, a role also recognized by Congress.

c. Garrisons may seek reimbursement of utilities from Tier II POs only when those costs are especially burdensome to the garrison or when the POs conduct a fund-raising event that uses excessive amounts of water, electricity, etc., and the utility can be metered or calculated to reflect the true cost of the service. POs must be notified in writing about arrangements for reimbursement in these situations.

d. For Tier II POs that derive their authority to operate on installations from other than AR 210-22 (Private Organizations on Department of the Army Installations) (e.g., scouting organizations that operate on IMCOM-Europe installations under an MOA between the PO and USAREUR-AF), before seeking reimbursement the garrison will review the authorizing document to ensure that reimbursement is not prohibited by higher authority.

#### 8. Tier III – Reimbursable Facility Support.

a. The garrison will seek utilities reimbursement from all other POs covered by this policy (e.g., Association of the United States Army, Spouses Clubs and Thrift Shops, and fraternal organizations) unless it is not cost effective to establish a process for obtaining reimbursement.

b. Examples where it will normally not be cost effective include situations where one facility is shared by more than one PO or where a PO is only given access to a portion of a facility not dedicated for their exclusive use and for short intermittent periods (e.g., a room or portion of a general public facility such as a dining facility for an hour a week).

c. In cases where it is cost effective to seek reimbursement for utility costs, the garrison will obtain reimbursement or request an exception to the DoD policy through Headquarters, IMCOM-Europe.

9. In every case where a PO is provided a building, room, or other facility to operate on the installation, whether reimbursable or non-reimbursable, the garrison will issue a license to the PO identifying the facility's location and the scope of the authorized use. The license will state whether utilities are reimbursable or not. This license should be attached to the notice of approval to operate on post for those POs subject to approval requirements of AR 210-22 and AEA Reg 210-22 (Private Organizations and Fundraising Policy).

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10. This policy does not apply to POs that operate solely on the campus of the DoDDS schools with approval of the local DoDDS Principal. It does not apply to POs that are organized as chapel auxiliary groups under AR 165-1 (Army Chaplain Corps Activities) and operate under the purview of the garrison Religious Support Office.

11. Point of contact is Mr. Steve Blewett, IMCOM-Europe Legal Advisor at DSN 314-544-2403 or email [stephen.h.blewett.civ@army.mil](mailto:stephen.h.blewett.civ@army.mil).

Encl

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Director

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	A	B	C	D	E	F
1	<b>Enclosure to IMCOM-Europe Policy Letter #9, Facility Support to Private Organizations</b>					
2	<b>Private Organization</b>	<b>Dedicated Space</b>	<b>Space Available Basis</b>	<b>Pays for Space (Y/N)</b>	<b>No Space</b>	<b>Statute Required</b>
3	<b>USAG ANSBACH</b>					
4	<b>Tier I</b>					
5	Red Cross	x				
6	<b>Tier II</b>					
7	Girl Scouts of the USA	x		N		x
8	Boy Scouts of America Troop 97	x		N		x
9	<b>Tier III</b>					
10	American Legion Post 1982 (uses space dedicated to Spouse's club)		x	N		
11	VFW Post 9342 (uses space dedicated to Spouse's club)		x	N		
12	VFW Post 10708	x		N		
13	Black 'n Blue Rugby Football Club	x		N		
14	Army Aviation Association of America (AAAA)	x		N		
15	Ansbach Spouse's and Civilians' Club-Thrift Store	x		N		x
16	Association of the United States Army (AUSA)	x		N		
17	John A. Caldwell Consistory #341	x		N		
18	Tobe Davis Commandery #1	x		N		
19	CD Dewberry Chapter #35	x		N		
20	VFW Department of Europe	x				
21	Samuel C. Gregory Military Lodge #30	x		N		
22	<b>Tier IV (facility support not provided or PO not covered by IMCOM-Europe policy)</b>					
23	Elementary School PTSA	x		N		Policy N/A if facility support is in DoDDS school
24	European Defenders Association				x	
25	Knights of Columbus				x	
26	<b>USAG BAVARIA</b>					
27	<b>Tier I</b>					
28	Red Cross - Hohenfels	x				
29	Red Cross - Grafenwoehr	x				
30	Red Cross - Rose Barracks	x				
31	<b>Tier II</b>					
32	USA Girl Scouts	x				
33	United States Youth Soccer - Oberpfalz District				x	
34	Boy Scouts of America Troop 240	x				
35	Cub Scout Pack 240 Vilseck				x	
36	USA Girl Scouts Hohenfels	x				
37	Boy Scouts of America Troop #303	x				
38	Cub Scout Pack 303	x				
39	<b>Tier III</b>					
40	Anthony E. Bowens Commandery #11	x				
41	Daniel W. Bailey Chapter #1	x				
42	John H. Sewell Lodge #23	x				
43	Veterans of Foreign Wars Graf 10692	x				
44	BCSC	x				
45	Sojourner Truth 115	x				
46	Thebes Temple No 208	x				
47	Veterans of Foreign Wars Vilseck Post 9334	x				
48	Home School Organization	x				
49	Thebes Court 191	x				
50	Garmisch Community Club	x				
51	Hohenfels Community and Spouses' Club	x				
52	James F. Griffin Memorial VFW Post #10557	x				

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53	<b>Tier IV (facility support not provided or PO not covered by IMCOM-Europe policy)</b>					
54	Army Aviation Association of America				x	
55	AUSA Hohenfels				x	
56	Bavarian Ski Club				x	
57	Bavaria Sportsman Club				x	
58	Booker T Alexander #117				x	
59	Brovaria Softball Club				x	
60	CB Booster Club-Hohenfels				x	
61	Combat Veteran Motorcycle Association				x	
62	Cooties - Pup Tent #6				x	
63	Delta Sigma Theta Sorority Inc.				x	
64	District 8 Holy Royal Arch				x	
65	District III				x	
66	Garmisch Parent Teacher Association				x	
67	Grafenwoehr Elementary School PTSA				x	
68	Hands Delivering Hope				x	
69	Hohenfels Elementary School PTA				x	
70	Hohenfels High School Booster Club				x	
71	Hohenfels Middle High School PTO				x	
72	Kappa Alpha - Alumni Chapter				x	
73	Kappa Alpha - Omega Chapter				x	
74	Netzaberg Middle School PTSA				x	
75	OAEA/NAEA				x	
76	Sergeant Morales Club Association				x	
77	Thurgood Marshall Military Lodge #131				x	
78	V-G Vipers Swim Club				x	
79	Vilseck Elementary School PTSA				x	
80	Vivian A. Whaley Court #84				x	
81	John R. Woodbridge #133				x	
82	Helga Farrow Assembly #364				x	
83	John L. Grant Jr. Consistory #364				x	
84	NES Dragons Den PTSA				x	
85	Knights of Columbus - St. Maximilian Kolbe Council #15700				x	
86	Unity Lodge #92				x	
87	Free and Accepted Masons - District 8				x	
88	Herman E. Bradley Lodge #74				x	
89	European Council of Assemblies - Western Europe				x	
90	Theta Rho International Chapter				x	
91	<b>USAG BENELUX</b>					
92	<b>Tier I</b>					
93	American Legion - Flanders Field - Post BE02 - Brussels	x				
94	<b>Tier II</b>					
95	Boy Scouts of America	x				
96	<b>Tier III</b>					
97	American Legion	x				
98	Brussels NATO Top III		x			
99	Grandma's Attic	x				
100	Brussels Consignment Shop	x				
101	NATO Spouses Club (Brussels)	x				

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102	<b>Tier IV (facility support not provided or PO not covered by IMCOM-Europe policy)</b>					
103	BASPTSP				x	
104	AFNORTH International Middle/High School PTA					
105	Brussels American School Parent Teacher Student Organization				x	
106	American Legion - Margraten - Post NL01		x			
107	Civil Air Patrol		x			
108	Girl Scouts Overseas - Tri-Border - Brunssum		x			
109	Boy Scout Troop 100 (SHAPE)		x			
110	Cub Scout SHAPE Troops		x			
111	Cub Scout Pack 100 (Brunssum)		x			
112	Benjamin Luke Lodge 127		x			
113	Senior Enlisted Association (Brunssum)		x			
114	Chievres Family Organization (424th)				x	
115	<b>USAG ITALY</b>					
116	<b>Tier I</b>					
117	Red Cross	BLDG 372		N		
118	<b>Tier II</b>					
119	USA Girl Scouts Overseas - North Atlantic	BLDG 169				
120	Boy Scouts Troop 295	x (meeting / storage)		N		Expired 20211004
121	Cub Scout Pack 2020, Camp Darby	x (meeting / storage)		N		Approval to operate expires 20221210
122	Cub Scout Pack 295	x (meeting / storage)		N		Approval to operate expires 20221229
123	Girl Scouts, Camp Darby	x (meeting / storage)		N		Approval to operate expires 20230330
124	Vicenza Neighborhood Girl Scouts	x (meeting / storage)		N		Approval to operate expires 20230224
125	USO	BLDG 8A		N		
126	<b>Tier III</b>					
127	Livorno Friends of Camp Darby/Thrift Store	BLDG 273		N		Expired 20210724
128	Vicenza Community Club/Thrift Store	BLDG 243		N		
129	<b>Tier IV (facility support not provided or PO not covered by IMCOM-Europe policy)</b>					
130	Caserma Pride				x	Approval to operate expires 20220930
131	Clifton B. Riley #18				x	
132	Camp Darby Pet Lovers				x	Approval to operate expires 20230329
133	District 12 Free Accepted Masons				x	Approval to operate expires 20220122
134	Dulkaada Temple #226				x	Approval to operate expires 20230921
135	Esther's Grace Chapter No. 170				x	Approval to operate expires 20211216
136	George Washington Lodge 585				x	Approval to operate expires 20230701
137	Green Knight MMC Chapter 93				x	Approval to operate expires 20230427
138	Helene Jacobs Court No. 45				x	Approval to operate expires 20211216
139	Howard Z. Plummer Lodge #131				x	Approval to operate expires 20220217
140	Livorno Parent Teacher Student Organization				x	Approval to operate expires 20230224
141	Military Intelligence Corps Association				x	Approval to operate expires 20221030
142	Peace and Unity Assembly No. 358				x	Approval to operate expires 20220226
143	Pride of the Mediterranean #350				x	Approval to operate expires 20220108
144	Sergeant Morales Club	Prefab near BLDG 11				Expired 20190802
145	Terry A. Harris Guild No. 7				x	Approval to operate expires 20220122
146	Veterans of Foreign Wars Post 8862				x	Approval to operate expires 20230216
147	Vicenza High School Booster Club				x	Expired on 20211024
148	Vicenza Mako Sharks Swim Team 20220911				x	Approval to operate expires
149	Vicenza Sergeants Major Association				x	Expired on 20210723
150	Vicenza Ski Patrol				x	Expired on 20211016
151	Wallace W. Washington #46				x	Approval to operate expires 20220326
152	Warrant Officer Association				x	Approval to operate expires 20230317

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153	Zillah Military Lodge #167				x	Expired on 20210802
154	<b>USAG RHEINLAND-PFALZ</b>					
155	<b>Tier I</b>					
156	Red Cross	x (meeting space)		N		
157	<b>Tier II</b>					
158	Boy Scouts	x (meeting space)		N		
159	Girl Scouts	x (meeting space)		N		
160	Cub Scouts				x	
161	USO	x (meeting space)		N		
162	<b>Tier III</b>					
163	Al Kerak Temple #194	x (shared building)		N		
164	American Legion Post 1	x (shared building)		N		
165	Amos T. Hall Lodge #142	x (shared building)		N		
166	Baumholder Community Spouses Club	x (Thrift Shop)		N		
167	Bettye J. Murphy Chapter #44, Order of the Eastern Star	x (shared building)		N		
168	Charles A Spikes Military Consistory No 323	x (shared building)		N		
169	Cornerstone Military Lodge #135	x (shared building)		N		
170	District Number Nine, Free and Accepted Masons	x (shared building)		N		
171	Eureka Consistory No. 113	x (shared building)		N		
172	Gustave M. Solomons Consistory #101	x (shared building)		N		
173	John E. Wallace Commandery No. 116	x (shared building)		N		
174	Joseph L. Wilson Lodge #64	x (shared building)		N		
175	KLSA	x (Thrift Shop)		N		
176	New Light Lodge #67	x (shared building)		N		
177	Orient of Europe - Northern Jurisdiction	x (shared building)		N		
178	Roland C. Scott Chapter 116	x (shared building)		N		
179	Royce H. Brister Commandery #6	x (shared building)		N		
180	S. Paul Dixon	x (shared building)		N		
181	Source of Light Chapter #37	x (shared building)		N		
182	Veterans of Foreign Wars Post 10614	x (shared building)		N		
183	VFW Post #2566	x (meeting space/storage)		N		
184	<b>Tier IV (facility support not provided or PO not covered by IMCOM-Europe policy)</b>					
185	AGCRA-European Chapter				x	
186	AYCE Europe				x	
187	Baumholder Middle High School PTSA	x (school only)		N		
188	Delta Sigma Theta Sorority				x	
189	Donnersberg Post 12139 VFW				x	
190	Eddie L. Harris Lodge				x	
191	Esther P. Vaughn Guild #6				x	
192	European Defenders Association				x	
193	European Music Educators Association				x	
194	Filipino American of Kaiserslautern Military Community Association				x	
195	Iota Gamma Sigma Chapter				x	
196	Kappa Alpha Psi Fraternity				x	
197	KMC Theater Guild				x	
198	Landstuhl CDC1 Parent Advisory Board				x	
199	Landstuhl Holiday Ball Committee				x	
200	Landstuhl Parents Teachers and Students Association	x (school only)		N		
201	Nursing Recognition Fund				x	
202	Overseas Association of Communications Sciences (OSACS)				x	
203	Phi Gamma Gamma International				x	



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204	Samuel T. Daniels Lodge #109				x	
205	Sembach E and M PTO	x (school only)		N		
206	Sergeant Audie Murphy Club				x	
207	Sergeant Morales Club				x	
208	Sigma Gamma Rho Sorority Inc.				x	
209	Smith Elementary PTO	x (school only)		N		
210	Warrant Officer Association, RPSC				x	
211	Zeta Phi Beta Sorority Inc. (Mu Theta Zeta)				x	
212	<b>USAG STUTTGART</b>					
213	<b>Tier I</b>					
214	Red Cross	x		N		
215	<b>Tier II</b>					
216	Boy Scout Troop #154	x (storage)		N		
217	Boy Scout Troop #324	x (storage)		N		
218	Boy Scout Troop #44	x (shared building)		N		
219	Cub Scout Pack # 154	x (storage)		N		
220	Cub Scout Pack #113	x (storage)		N		
221	Cub Scout Pack #324	x (storage)		N		
222	Cub Scout Pack #44	x (shared building)		N		
223	United States Youth Soccer (USYS) - Stuttgart				x	
224	USA Girl Scouts Overseas - Stuttgart	x (shared building)		N		
225	<b>Tier III</b>					
226	American Legion Stuttgart Post #6	x (meeting space)		N		
227	Harriet R. Tubman Chapter # 190	x (storage)		N		
228	Knights of Columbus-Chaplin Charles Watters Council #8792	x (storage)		N		
229	RB Zentrum	x (whole building)		N		
230	Stuttgart Community Spouses' Club (SCSC)	x (whole building)		N		
231	Stuttgart German-American Wandering Club (SGAWC)	x (storage/admin space)		N		
232	Stuttgart VFW Post #10810	x (meeting space)		N		
233	USO	x		N		
234	<b>Tier IV (facility support not provided or PO not covered by IMCOM-Europe policy)</b>					
235	American Society of Military Comptrollers (ASMC)				x	
236	Americans Working Around the Globe (AWAG)				x	
237	Benjamin Brown Chapter #122				x	
238	Black Forest Quilt Guild (BFQG)				x	
239	Delta Sigma Theta Sorority				x	
240	District Eight Knights Templar				x	
241	Donald H. Coleman Consistory #329				x	
242	Elmer T. Hawkins Lodge #113				x	
243	Faisal Temple #192				x	
244	Friends of the Stuttgart Theatre Center				x	
245	German American Women's Club				x	
246	Germany Alumni Chapter Kappa Alpha Psi Fraternity				x	
247	Harold Washington Military Lodge #128				x	
248	James C. Baker Jr. Council #4				x	
249	National Ski Patrol, International Division				x	
250	Omega Psi Phi Fraternity, Inc., Theta Rho International Chapter				x	
251	Organization 1775				x	
252	Patch Elementary School PTA	x (school only)		N		
253	Patch Middle School PTSA	x (school only)		N		
254	Patch Ski Club				x	
255	Philippine American German Association of the Stuttgart Area (PAGASA)				x	

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256	Pyramid Lodge #238, F&AM Prince Hall Affiliated				x	
257	Queen Bathsheba Grand Chapter Order of the Eastern Star				x	
258	Robinson Barracks Elementary (RBES) PTSA	x (school only)		N		
259	Sitzmarkers Ski and Board Club				x	
260	Special Forces Association, Chapter V				x	
261	Stars of Eternal Light #42				x	
262	Stuttgart Ball Committee (Air Force)				x	
263	Stuttgart Chief Petty Officers' Association (SCPOA)				x	
264	Stuttgart Area Top III Association (AF)				x	
265	Stuttgart Classical Homeschool Association				x	
266	Stuttgart Eagles Basketball				x	
267	Stuttgart Elementary School PTA	x (school only)		N		
268	Stuttgart High School Music Booster Club				x	
269	Stuttgart High School PTO				x	
270	Stuttgart Joint Air Force Sergeant Association				x	Expired 20210931
271	Stuttgart Petty Officer Association				x	
272	Stuttgart Piranhas Swim Team				x	
273	Stuttgart Rising Six				x	Expired 20211130
274	Stuttgart Senior Parent Association				x	
275	Stuttgart Ski Patrol				x	
276	Stuttgart Special Operations Association (SSOA)				x	
277	Stuttgart Youth Bowling League				x	
278	Stuttgart Zumwalt Ball Committee (Navy)				x	
279	Substance Certification Board - Germany				x	
280	Thursday Morning Ladies' Bowling League				x	
281	Unified Individuals for Special Operations Forces (UNISOF)				x	
282	United States Youth Soccer (USYS) - Stuttgart				x	
283	<b>USAG WIESBADEN</b>					
284	<b>Tier I</b>					
285	Red Cross	x				MOU DOD – ARC (2009), 3.2., AR 930-5
286	<b>Tier II</b>					
287	Boy Scouts BSA Troop 107	x		N		x - DODI 1015.09
288	Cub Scouts Pack 13				x	
289	Cub Scouts Pack 65				x	
290	Ramstein Cadet Squadron CAP (Civil Air Patrol)	x		N		
291	US Youth Soccer Select				x	
292	USA Girl Scouts Overseas-Wiesbaden	x		N		x - DODI 1015.09
293	USO	x				AR 930-1, 3-2. (Support OCONUS)
294	<b>Tier III</b>					
295	American Legion Post GR07	x		N		
296	Armed Forces Communication and Electronics Association (AFCEA)	x		N		
297	Association of the United States Army (ASUA - Europe)	x		N		
298	Coleman Aero Club	x		N		
299	D-17 Cyprus Lodge #246	x		N		
300	James T Dorsey Lodge #114	x		N		
301	Knights of Columbus	x		N		
302	Prince Hall Military Consistory #304	x		N		
303	Rhein-Neckar Silver Ch. Warrant Officer Association (WOA)	x		N		
304	Sergeant Major Association	x		N		
305	VFW - Veteran of Foreign Wars Post 27	x		N		
306	Wiesbaden Area Homeschoolers	x		N		
307	Wiesbaden Community Reuse Center	x		N		

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308	Wiesbaden Community Spouses Club	x		N		
309	Wiesbaden International Wandering Club (WIWC)	x		N		
310	Wiesbaden Playhouse Partners				x	
311	Wiesbaden SGT Morales Club	x		N		
312	Willie H Dixon Military Lodge #143.	x		N		
313	<b>Tier IV (facility support not provided or PO not covered by IMCOM-Europe policy)</b>					
314	Armed Forces Against Drunk Driving				x	
315	Aswan Temple 115				x	
316	Aukamm Elementary PTA				x	
317	AUSA - General CW Abrams Chapter 8107				x	
318	Delta Sigma Theta Sorority				x	
319	Friends of USAEUR / USAREUR Social Fund				x	
320	Hessen Military Community Top 3				x	
321	ISC2				x	
322	Kappa Alpha Psi Fraternity				x	
323	Kastle Keeprs				x	
324	Orient of Europe-King Solomon Consistory #99				x	
325	Radiant Star #46				x	
326	SAME Rhein Main Post				x	
327	Wiesbaden Middle School PTSO				x	
328	Wiesbaden Elementary PTO				x	
329	Wiesbaden Fun Bowling League				x	
330	Wiesbaden High School PTSO				x	
331	Wiesbaden Swimmers Parents' Association (WAHOOS)				x	
332						